

Meeting Date: Thursday, March 15, 2012
Called to Order: 9:00 a.m.
Meeting Adjourned: 11:26 a.m.
Members Present: Debbie George, Rick Maiore, Joe Theriault
Other(s) Present: Linda Couture, Sue Fitterman, Harald Scheid, Lorin Johnson, Lorraine Leonard

New Business:

1. Abatement Application for 20 Still River Depot Road: Lorin Johnson appeared before the board to discuss the 2/9/12 denial of his FY2012 Real Estate Abatement Application. After some discussion, it was agreed that Harald Scheid will review the land assessment and present his findings at the April BOA meeting.
2. Overlay Discussion: Finance Director Lorraine Leonard stated that over \$100,000 was available in the overlay account from FY 2002, 2003, 2004, 2006, 2007 and 2008. She requested that the board release \$100,888.72 to fund the Master Plan. Debbie George made a motion to make available \$100,888.72 from the overlay account; Joe Theriault seconded the motion; motion passed 3-0.
3. ATM Warrant Article re: Personal Property Exemption: Lorraine Leonard handed out the proposed warrant article for Annual Town Meeting. She recommended that the article increase the exemption level to \$5,000 based on a recent report from the town's auditors. Debbie George moved to accept the warrant article; Rick Maiore seconded the motion; motion passed 3-0.
4. Minutes: The minutes from January 12, 2012 and February 9, 2012 approved.
5. The board signed the following documents: Motor Vehicle Abatement Report; Real Estate Abatement Report; State Tax Form 155 (Property Tax Abatements).
6. 3ABC Forms for FY2013: Board members will follow-up with the three organizations who have not submitted their forms.
7. "Subscribe to News" on Website: Julie Doucet is working on adding the board's monthly minutes to the "Subscribe to News" feature on the Town of Harvard website.
8. Review Abatement Applications for Real Estate and Personal Property: Board members discussed and voted on 17 of the 34 Real Estate and Personal Property abatements received for FY2012. Joe Theriault made the motion to approve 6 abatements; Rick Maiore seconded the motion; motion passed 3-0. Joe Theriault made the motion to deny 11 abatements; Debbie George seconded the motion; motion passed 3-0. Board members were given a summary of the February decisions. A summary of all applications reviewed at the January and February and March meetings is shown below.

<u>Owner Name</u>	<u>Property Location</u>	<u>Date Voted</u>
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ABATEMENTS APPROVED:

Foxglove Housing	253 Ayer Road	1/12/12
Barton	324 Stow Road	2/9/12
Essary	239 Stow Road	2/9/12
Park	36 Mass. Ave	2/9/12
Marks	82 South Shaker Rd	2/9/12
Groener	35 Lancaster County Rd, 11B	2/9/12
Jiang & Xia	16 White Lane	2/9/12
McGinty	35 Woodchuck Hill Rd	2/9/12
WT Maxant Conservation Trust	33 Willard Lane	2/9/12
Saydah	273 Littleton Road	2/9/12
Dziewonski	184 Old Littleton Road	2/9/12
Li	256 Stow Rd	2/9/12
Kavanagh	339 Stow Rd	2/9/12
Ashe	30 Bolton Rd	2/9/12
Medunison	78 Slough Road	2/9/12
Foley	148 West Bare Hill Road	3/15/12
Becker	334 Littleton Road	3/15/12
Gates	41 Bowers Road	3/15/12
LTI Harvard Orchard LP	320 Ayer Road	3/15/12
American Digital Video	53 Myrick Lane	3/15/12
Doe Orchards	327 Ayer Road	3/15/12

ABATEMENTS DENIED:

Johnson	20 Still River Depot Road	2/9/12
Poustovalov	5A Trail Ridge Way	3/15/12
196 Littleton County Road LLC	Littleton County Road	3/15/12
Cohen	35 Candleberry Lane	3/15/12
Dangelo	200 Still River Road	3/15/12
Chalmiers & Gebura	322 Stow Road	3/15/12
William M Higgins Jr. Trust	St. John Lane	3/15/12
Curran	100 Slough Road	3/15/12
Fedele	116 Bolton Road	3/15/12
Harvard Center LLC	15 Littleton Road 3B	3/15/12
LTI Harvard Appleworks LP	325 Ayer Road	3/15/12
W. Bruce Dalwin DMD	325 Ayer Road	3/15/12

Ongoing Business:

1. Update on MassGIS Project & Map Maintenance:

MassGIS Project: Sewall Company has the images of Harvard's assessing maps and the data extract from the Vision Appraisal System, and is working on developing standardized digital parcel maps. Sewall Co. with work with Sue Fitterman and Linda Couture over the next few weeks to resolve any data discrepancies.

Map maintenance: Two vendors (Cartographics Associates and Sewall Company) submitted cost proposals for annual maintenance of the assessing maps. Lorraine Leonard signed the proposal to award the work to Cartographics who was the lowest bidder.

Geographic Information System (GIS): The assessing office received a cost proposal from Cartographics to develop a GIS for assessing use. Lorraine Leonard reviewed the proposal with the Town Administrator and the Finance Committee, and a warrant article for this project will be presented to the Board of Selectmen to be included in the Annual Town Meeting warrant this April.

2. Update on Elderly & Disabled Taxation Aid Warrant: The proposed warrant article is on hold.

3. RRG Calendar: Linda Couture reported that she was getting close to closing out the abatement applications, and would be starting to get the FY13 Map Changes in order for Cartographics.

The next meeting is tentatively scheduled for Thursday April 5, 2012 at 9:00 a.m.

Date Approved: _____

Rick Maiore

Joseph R. Theriault

Debra M. George